**Programs & Services Access Subcommittee Work Plan for 2021-22** (as of 11.10.21)

**Standing Items**

1. Continue evaluating remaining components grievance procedure - accessibility and visibility, staff training
2. Develop recommendations for accessible public meeting procedures/checklist, beginning with accessible documents
   1. Hold meetings on accessible routes
   2. Include notices offering auxiliary aids and services for people with disabilities in all meeting announcements
   3. Reasonable modification
   4. Service animals and relief areas
   5. Accessible presentation
   6. Accessible documents; (in progress)
   7. Accessible exhibits
   8. Accessible stages, speaking platforms, microphones and other items to be used by people with disabilities
   9. Captioning and video/audio description for all videos
   10. Integrated seating
   11. Clear space and accessible room set-up
   12. Provide auxiliary aids and Assistive Listening Devices (in progress)
   13. Sign language interpreters (in progress)
3. Follow up on lease procedures (contract language) presentation to determine if changes are warranted to improve accessibility
4. Other emergent or urgent issues, as warranted

**Schedule as Time Permits**

1. Accessibility in Alternatives to MH Crisis Response – outreach and messaging
2. BOS resolution re: racism as public health crisis – work with DCO to learn about disability representation
3. Web accessibility – raise awareness re: barriers in Web pages and electronic processes