**DAC Work Plan 2023**

**Introduction**

Each year, Sacramento County Disability Advisory Commission (DAC) and its two standing subcommittees, the Programs and Services Access Subcommittee (PSAS) and the Physical Access Subcommittee (PASC), in consultation with the Sacramento County Disability Compliance Office (DCO), each develop work plans for the coming year. The Commission’s work plan assists the DAC and DCO staff in setting priorities, organizing agendas, and balancing the work with the resources available.

The work plan's scope and priorities reflect the following considerations:

* Compliance with the Sacramento County Board of Supervisors resolution establishing the DAC, Americans with Disabilities Act (ADA), and other applicable federal, state, and county disability and access laws that impact people with disabilities
* The findings and recommendations in the 2020 Sacramento County Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan
* Concepts of universal design
* Issues and projects to ensure that no qualified individual with a disability shall, based on disability, be excluded from participation in or be denied the benefits of the services, programs, and activities offered or the use of facilities by Sacramento County departments, or be subjected to discrimination by any subpart of the county
* Issues and projects identified by DCO staff as having greatest positive impact on countywide access and performance in the delivery of services, programs, and activities to people with disabilities
* Issues reflected in the prior year work plan and carried forward
* Balance of the amount of work with resources (DCO staff support and time available, as well as Commission members’ active participation)
* Commission members’ comments and recommendations concerning issues and priorities, as well as input from interested members of the public

**Standing Items** (schedule as needed)

1. Monitor status and progress, and participate in the implementation of the ADA Self Evaluation and Transition Plan
2. Report disability community concerns and participate in providing input on Voting and Polling Place Accessibility as well as usability
3. Follow up on initiatives raised in the 2022 Annual Report to continue to:
	1. Engage with the Deputy County Executives, Department Heads and program representatives regarding the issues raised in the Report;
	2. Recommend access features and needs to the Department of Technology (DTech) for digital accessibility, training staff on creating accessibility and working with adaptive software; hiring staff with background in digital accessibility; and accessibility of public engagement processes and documents
	3. Recommend access features and needs to the Department of Airports and coordinate with the development and implementation of their ADA Self Evaluation and Transition Plan process
	4. Recommend a program review and desk audit for the Disability Compliance Office to evaluate whether staffing and resources are sufficient for implementation of the ADA Self Evaluation and Transition Plan Findings and Recommendations county-wide.
4. Establish a Task Force to engage with the Homeless Initiatives team to ensure accessibility and usability of sites and services currently being planned, in development, and currently in operation
5. Engage in training and learning sessions to stay informed on changes in legal requirements, County organization and services, etc. in order to better advise on current disability access issues in facilities, programs, services and activities
6. Participate in urgent and emerging disability related Issues, as warranted or on request
7. Assist in the recruitment of qualified and actively involved members to serve on the DAC

**New Initiatives** (schedule as time permits)

1. Introduction to new County Supervisor/County Executive and other key County leadership
2. Continue to monitor and make recommendations regarding the accessibility of the Wellness Crisis Call Center and Response Team (Alternative to 911 for Behavioral Health) in collaboration with other involved disability advocacy groups and stakeholders
3. Learn more about and advance greater accessibility and usability for 311 services
4. Receive updates from the Office of Emergency Services (OES) regarding Access & Functional Needs representation in disaster response, operational procedures and documents

**Disability Advisory Commission (DAC)**

**Activities and Accomplishments 2022**

1. Received information and gave recommendations to Sacramento County Airports regarding New Federal Funding, Planned Upgrades and ADA Accessibility Improvements
2. Accessibility in Covid-19 Testing and Vaccination Services – Followed up with additional recommendations for needed services for homebound people
3. Introduction of Dr. Sylvester Fadal, Personnel Services Director; received response to concerns raised in the Annual Report and made recommendations on proposed next steps; received commitment to explore funding to re-establish SPA position and independent external consultant to perform program review and desk audit to determine ability to implement findings and recommendations of ADA Self Evaluation and Transition Plan
4. Convened a Task Force which developed recommendations to the Mental Health Board regarding accessibility considerations for the Wellness Crisis Call Center and Response Team (WCCCRT)
5. Letter to Dr. Olivia Kasirye and Response regarding additional Covid-19 services needed by the disability community
6. Received reports on the ADA Self Evaluation & Transition Plan Status and Progress on Implementing Self Evaluation Findings and Recommendations from 2020 and made recommendations for next steps
7. Submitted DAC Annual Report, met with Deputy County Executives to provide additional details and discuss next steps
8. 211 Sacramento – Received Overview of Services, made recommendations to improve accessibility of services and communication; developed follow up questions and reviewed response
9. Made recommendations on development of Disability Access Information for County Websites
10. Made recommendations regarding Disability Access in Sacramento County “Safe Stay” Sanctioned Homeless Encampment Sites and Services
11. Received response from Sacramento County Airports re: Access Concerns Raised in DAC 2021- 22 Annual Report and made recommendations for next steps
12. Convened stakeholder group and facilitated community concerns to address readily achievable barrier removal of access barriers
13. Convened stakeholder group to assist Department of Technology (DTech) staff in developing accessible online complaint forms
14. Provided input to the Scope of Work for the Airport ADA Self Evaluation and Transition Plan Request for Proposal
15. Received updates and provided input regarding accessibility in June 2022 and November 2022 Elections
16. Received Department of Technology (DTech) and Public Information Office Response to Recommendations in the DAC 2021-22 Annual Report and made recommendations for next steps

**Programs & Services Access Subcommittee Work Plan for 2023**

**Standing Items**

1. Continue evaluating remaining components grievance procedure - accessibility and visibility, staff training
2. Develop recommendations for accessible public meeting procedures/checklist, beginning with accessible documents
	1. ~~Hold meetings on accessible routes~~
	2. Include notices offering auxiliary aids and services for people with disabilities in all meeting announcements
	3. ~~Reasonable modification~~ (complete 2022)
	4. Service animals and relief areas – follow up when updates available
	5. ~~Accessible presentation~~
	6. Accessible documents – monitor progress of dissemination and training
	7. ~~Accessible exhibits~~
	8. ~~Accessible stages, speaking platforms, microphones and other items to be used by people with disabilities~~
	9. ~~Captioning and video/audio description for all videos~~
	10. ~~Integrated seating~~
	11. ~~Clear space and accessible room set-up~~
	12. ~~Provide auxiliary aids and Assistive Listening Devices~~
	13. Sign language interpreters and CART Instructions - monitor progress of dissemination and training
3. Follow up on lease procedures (contract language) to determine if changes are warranted to improve accessibility
4. Other emergent or urgent issues, as warranted

**Schedule as Time Permits**

1. Ongoing - Accessibility in Alternatives to MH Crisis Response – accessibility in outreach and messaging
2. New – Accessibility in County Alcohol and Drug Services (ADS)
3. New - Public Access Liaisons (PALs) status and progress

**DAC Programs & Services Access Subcommittee Activities and Accomplishments 2022**

1. Reviewed and made recommendations for edits and additions to Accommodating Members of the Public with Disabilities (Grievance Procedure)
2. Reviewed and made recommendations of inclusion of disability access topics in Behavioral Health Cultural Competence training curriculum
3. Reviewed and made recommendations for edits and additions to “County Public Access” web page
4. Reviewed and made recommendations for edits and additions to draft online ADA Request/Complaint form
5. Reviewed and made recommendations for edits and additions to Creating Accessible Documents guidelines
6. Reviewed and made recommendations for edits and additions to BHS “Physical Access” policy and procedure document
7. Reviewed and made recommendations for edits and additions to draft Service Animal policy

**Physical Access Subcommittee Workplan 2023**

1. Continue to receive, comment on, and develop recommendations as warranted to quarterly Departments of Transportation and General Services reports.
2. Continue to learn about, participate in community meetings, provide comments on, and develop recommendations to the:
3. Arden Way Complete Streets Master Plan  - Construction Phase
4. Empowerment Park, a planned accessible playground near Bell St. and Northrup Ave., and surrounding pedestrian facilities – continue monitoring development and giving input during construction, implementation of final amenities, sidewalk and public rights-of-way design and construction
5. Gibson Ranch Sensory Trail Project – monitor development and continue to give input on design and construction
6. Fair Oaks Blvd. Mobility Project Phase II (monitor, give input if access safety issues arise)
7. Striping Plans – Maintenance (March - Ken Wick)
8. Folsom Blvd Complete Streets Improvements Phase 2 (May - Anthony Voo/Spencer Ord)
9. Arden Way Complete Streets Project Phase 2 (July - Keith Gotwalt & Spencer Ord)
10. Greenback Lane Improvements and Undergrounding (September - James Eslabon & Tim Stevens)
11. Madison Ave Fair Oaks Bl to Hazel Ave (November \*if it is ready\*- Jenny Singh)
12. Continue to receive, comment on, and develop recommendations as warranted to the Department of Airports updates on such matters as:
13. The development and implementation of the airport ADA self-evaluation and transition plan for the four airports in the system: Sacramento International Airport (SMF), Mather Airport (MHR), Executive Airport (SAC), and Franklin Field (F72)
14. Planning, design, and construction activities for access at the four airports in the system
15. Four airport master plans (accessibility and usability goals and objectives).
16. Ground transportation and parking
17. Emergency evacuation procedures, including the Automated People Mover (APM)
18. Wayfinding, especially for people with vision disabilities
19. All other disability-related access and usability matters
20. Office of Emergency Services (OES) Evacuation Routes
21. Continue to address emerging, urgent, and/or emergency disability-related issues, as warranted or upon request.

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