

**SACRAMENTO COUNTY DISABILITY ADVISORY COMMISSION (DAC)
PROGRAMS & SERVICES ACCESS SUBCOMMITTEE
MEETING MINUTES for February 9, 2021**

Members Present: Carol Moss, Chair; Randy Hicks, Gene Lozano, LaTasha Richardson, Angela Talent, Gwen Wilson.

Members Absent: Bill Fallai, Patty Gainer.

Guests: None

Staff: Cori Stillson and Cheryl Bennett, Disability Compliance Office (DCO)

Call to Order and Introductions

The Chair called the meeting to order and those present introduced themselves.

Approval of the Minutes

The December 10 meeting minutes were approved as submitted (the January meeting was cancelled).

Public Comment

There were no public comments.

Quick Guide to Creating Accessible Documents Guidelines - Updates

Members reviewed and discussed updates to the draft document, "Creating Accessible Documents – Quick Guide for County Employees." Members made recommendations for additional enhancements in content and accessibility. Gene Lozano noted the need for alt text for the County Seal and offered to forward additional guidance on creating effective alt text for images for consideration.

Unfinished/New Business, Announcements

There was no unfinished or new business. Members made announcements of community interest.

Proposed Topics for Next Agenda

The Subcommittee will return to the topic of reviewing the County's Cultural Competence trainings to ensure inclusion of disability compliance and awareness in Cultural Competence staff trainings.

Adjournment

It was moved and seconded (Lozano/Hicks) to adjourn the meeting. Approved, unanimously.