**Programs & Services Access Subcommittee Work Plan for 2023 FINAL DRAFT for approval**

**Standing Items**

1. Continue evaluating remaining components grievance procedure - accessibility and visibility, staff training
2. Develop recommendations for accessible public meeting procedures/checklist, beginning with accessible documents
   1. ~~Hold meetings on accessible routes~~
   2. Include notices offering auxiliary aids and services for people with disabilities in all meeting announcements
   3. ~~Reasonable modification~~ (complete 2022)
   4. Service animals and relief areas – follow up when updates available
   5. ~~Accessible presentation~~
   6. Accessible documents – monitor progress of dissemination and training
   7. ~~Accessible exhibits~~
   8. ~~Accessible stages, speaking platforms, microphones and other items to be used by people with disabilities~~
   9. ~~Captioning and video/audio description for all videos~~
   10. ~~Integrated seating~~
   11. ~~Clear space and accessible room set-up~~
   12. ~~Provide auxiliary aids and Assistive Listening Devices~~
   13. Sign language interpreters and CART Instructions - monitor progress of dissemination and training
3. Follow up on lease procedures (contract language) to determine if changes are warranted to improve accessibility
4. Other emergent or urgent issues, as warranted

**Schedule as Time Permits**

1. Ongoing - Accessibility in Alternatives to MH Crisis Response – accessibility in outreach and messaging
2. New – Accessibility in County Alcohol and Drug Services (ADS) (discussion)
3. New - Public Access Liaisons (PALs) status and progress (discussion) (committee meetings? Training? Content of training? Who is delivering the training?